

Charity registration number SC036500 (Scotland)

**WAVERLEY CARE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# WAVERLEY CARE

## LEGAL AND ADMINISTRATIVE INFORMATION

---

### Charity Number

SC036500

### Registered Office and Principal Address

Waverley Care, Milestone  
113 Oxgangs Road North  
Edinburgh, EH14 1EB

### Trustees

Ms Fiona MacFarlane (Chair)  
Mr Benjamin Glaister (Treasurer)  
Mr Sam Abdulla (Vice Chair)  
Mr Adam Knight  
Mr Allister Short  
Mr Greg Flett  
Mr Harry Dozier  
Mr Kenny Napier  
Dr Lesley Wallace  
Mr Christopher Creegan (resigned 1 December 2023)  
Mr David Leitch (resigned 30 May 2024)  
Ms Faye Watson (appointed 6 June 2024)  
Ms Lisa Lamont (appointed 6 June 2024)  
Mr Paul Robertson (appointed 6 June 2024)  
Mr Peter Tipler (appointed 6 June 2024)

### Accountants

Azets  
Quay 2  
139 Fountainbridge  
Edinburgh  
EH3 9QG

### Auditors

Chiene + Tait LLP (trading as CT)  
61 Dublin Street  
Edinburgh  
EH3 6NL

### Solicitors

WorkNest  
19 Thistle Street  
Edinburgh  
EH2 1DF

### Investment managers

RBC Brewin Dolphin  
Sixth Floor, Atria One  
144 Morrison Street  
Edinburgh  
EH3 8BR

### Secretary

Mr Grant Sugden

### Chief Executive

Mr Grant Sugden

### Head of Corporate Services

Ms Jo Talbot

### Head of Operations

Ms Claire Kofman (resigned 17 July 2024)

### Senior Managers

Senior Residential Manager -  
Mrs Elizabeth Marr  
Senior Communications Manager -  
Ms Niamh Barton-Maynard  
Senior Health Improvement Manager -  
Mr Christopher Ward  
National Fundraising Manager -  
Mr John Mckellar

### Bankers

Bank of Scotland  
PO Box 17235  
Edinburgh  
EH11 1YH

Royal Bank of Scotland  
30 Nicolson Street  
Edinburgh  
EH8 9DL

---

# WAVERLEY CARE

## CONTENTS

---

	<b>Page</b>
Trustees' report	1 - 13
Independent auditor's report	14 - 16
Statement of financial activities	17 - 18
Balance sheet	19
Statement of cash flows	20
Notes to the financial statements	21 - 37

---

# **WAVERLEY CARE**

## **TRUSTEES' REPORT**

### ***FOR THE YEAR ENDED 31 MARCH 2024***

---

The Trustees are pleased to present their annual Trustees' report, together with the financial statements of the charity for the year ending 31 March 2024.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

#### **Chair's report**

As we enter the third year of Waverley Care's ambitious five-year strategy, we find ourselves at an exciting point in our history. Scotland has committed to ending new HIV transmission by 2030. While this ambition is within Scotland's grasp and we have all the tools to achieve it, we cannot take it for granted that we will reach this goal.

Waverley Care is determined to play a pivotal role in holding the Scottish Government to account in order to ensure that the right interventions are taken forward and there is sufficient investment to keep Scotland on the right track. This is why we were proud to launch our campaign at the Parliament in June 2023 which calls on everyone in Scotland to play their part in helping the nation end new HIV transmission.

I am particularly proud of the way the charity has worked alongside other HIV charities to ensure that HIV and the voice of people living with HIV informs politicians and policy makers. We have also continued to work alongside city representatives to build Scotland's Fast Track Cities programme, part of a global initiative working towards common goals on HIV. We need to continue building on this progress to ensure that Scotland continues to harness all its resources as it works to get to zero by 2030.

Progress, however, won't be achieved unless we end the stigma of HIV. Over 40 years since the first reported HIV cases in the UK, stigma remains the biggest obstacle of all. It is a barrier to education, to accessing testing, to taking up treatment and to living well with HIV. We were proud to be a key partner in the Scottish Government HIV Stigma campaign, the first TV advert on HIV since the tombstone ad of the 1980s.

We continue to work to address the health inequalities that mean many individuals and communities face significant barriers in accessing sexual health services, testing and treatment. A notable example of this has been the work we have been doing to promote and widen access to PrEP to all who need it across the country. While we also continue to provide non-judgemental advice and support, expanding our reach through our digital offering, we also want to live in a society where the people we support can access all the services they need confidently, without fear of stigma or judgement.

Our wide-ranging achievements would not be possible without all our individual supporters and funders and we remain so grateful and appreciative for your continued support and belief. As we move forward, we are confident that together we can make Scotland a fairer and kinder place for people living with or at risk of HIV to live their best life.

**Fiona MacFarlane, Chair**

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### Objectives and activities

Waverley Care is Scotland's national HIV Charity. Our vision is a Scotland where anyone living with or at risk of HIV can expect to be treated with acceptance, support and respect.

The charity is in the third year of its 5 year strategy for 2022-27 which sets out its ambitious and confident plans for the years ahead. The plan highlights four key ambitions:

- Through our work, we will play a pivotal part in Scotland realising its ambition to reach zero new HIV transmission by 2030;
- By being the leading HIV charity in Scotland, we will use our position and influence to shape local and national policy to fight health inequalities and ensure equal and fair access for all to prevention, treatment and support services;
- We will continue to provide high quality, non-judgemental and impartial advice and support, ensuring anyone living with or at risk of a BBV can live their best life;
- We will involve people with lived experience in all areas of our work to ensure that our services, and policy and engagement work is informed by those we aim to support and represent.

People living with or at risk of HIV in Scotland should expect to be able to live a healthy life, with access to support and treatment, free of stigma or shame. Three guiding principles inform our approach:

- Universal access to prevention tools such as PrEP should be a right for all, not a privilege for the few;
- We have a central role to play in championing the rights of the communities we work with and to challenge stigma and inequalities related to sexual health and blood borne viruses;
- Everything we do is guided by people with lived experience.

Our work enables us to support the broader outcomes of the Scottish Government's Sexual Health and BBV Action Plan 2023-2026 in particular around BBV testing, sexual well-being, hepatitis C elimination and ending new HIV transmission.

We worked closely with a range of stakeholders to influence the Scottish Government's HIV Transmission Elimination Delivery Plan 2023-2026 and our service delivery aligns with the high-level goals for getting to zero in Scotland:

- To prevent people from acquiring HIV, regardless of age, sex, gender identity, sexual orientation, race, ethnicity, religion, deprivation or disability status
- To find people living with HIV in Scotland and support entry or re-entry into equitable and accessible HIV care and treatment, thereby improving quality of life, as well as preventing onward transmission of HIV
- To reduce stigma that makes some people less likely to access HIV prevention, testing and treatment service and adversely affects quality of life

We are a national organisation and over the last year we have provided services in the following NHS Board areas – Forth Valley, Grampian, Greater Glasgow and Clyde, Highland, Lanarkshire and Lothian – as well as national programmes funded in part by the Scottish Government (Digital Health and Fast Track Cities). We deliver a wide variety of services to a diverse client base including people who inject drugs, gay and bisexual men and all men who have sex with men (GBMSM), and people from ethnic minority communities, including Scotland's African community.

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### Achievements and performance

##### New website and exciting new brand

In spring 2023, we completed our rebrand and launched our new website, significantly expanding our HIV, hepatitis C, and sexual health information and advice pages. The new website provides the platform we need to reimagine and expand our digital service delivery model with the aim of raising our profile across the country and reaching more people living with or at risk of BBVs.

Our new website aims to be a one-stop shop for anyone living with or at risk of HIV and hepatitis C, or those who want to know more about how to take care of their sexual health. In addition to providing trustworthy information, it also offers practical details on accessing testing and treatment for HIV, hepatitis C and sexual health support. Our ambition, and the reason behind our continued prioritisation of this area of work, is to ensure that everyone in Scotland living with or at risk of HIV or a BBV has access to information and advice, regardless of where they live.

We were delighted to secure three-year funding from the Scottish Government for our Digital Health Project which has allowed us to employ a Digital Health Manager to work on the development of our digital services. In this financial year we have successfully launched the use of Near Me, the NHS video appointment platform and introduced online booking for tests in Lothian and Highland and Argyll and Bute. As the project continues to develop, we are actively seeking additional funding which will allow us to develop our digital hub to include a range of online resources as well as the online delivery of services.

Misinformation around HIV continues to fuel stigma against people living with HIV and prevents many at-risk individuals from getting tested. With our fresh new look, expanded website, and investment in digital strategy development, we hope to reach a wider audience to spread awareness and promote testing to find those living with undiagnosed BBVs in Scotland.

Since the launch of the new website, we have seen an increase in page views on our information and advice pages, as well as our services pages, with the testing booking and condoms by post ordering pages ranking among the highest in terms of page views on our website.

##### GetToZero

In June 2023, we hosted a Scottish Parliament Reception to mark the launch of our national campaign, . The event, hosted by Paul O'Kane, Scottish Labour MSP for West Scotland, was well attended and received positive feedback from MSPs. The event also featured speeches from Nicky Coia (NHS Greater Glasgow and Clyde) and our Chief Executive, Grant Sugden, as well as powerful stories from people living with HIV about their lives and diagnosis, providing a platform for people living with HIV to feel heard. We recognise this as a crucial step in the journey towards ending HIV stigma and achieving zero new transmissions in Scotland by 2030.

Since the launch of #GetToZero, we have undertaken significant work to increase the visibility of our campaign among the general public, using events such as Prides and the Edinburgh Fringe to share our goals of achieving zero new transmissions. We also increased our engagement on social media platforms to challenge stigma by sharing stories of people living with HIV, educating the general public on how to discuss HIV and advocating for expanded access to PrEP.

We also followed up with a briefing for policy makers in Autumn 2023. With much of the campaign's public-facing focus around stigma, a number of resources and social media have been developed, such as a 'how to talk about HIV guide', tackling misconceptions and stigmatising language. This has extended to exploring some of the places where stigma currently takes place – such as a series of social media videos and stories around stigma within tattoo and piercing parlours. Work to affect change with regard to language in guidance is still underway.

As we approach the halfway point of the Scottish Government's commitment to reaching zero new transmission by 2030, we have welcomed some progress made. This includes the ongoing work around an e-PrEP proof-of-concept pilot, the development of Public Health Scotland's data dashboard, and the Minister's announcement of three opt-out testing pilots in A&E's which are currently under way. The publication of the Scottish Government's delayed HIV Transmission Elimination Delivery Plan at the end of March 2024 reaffirms national commitments towards a target of zero new transmission by 2030. However, we remain concerned about the lack of resourcing and tangible action needed to reach this goal.

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

We have continued to work with colleagues across the sector, in particular the National AIDS Trust, and the Terrence Higgins Trust. This partnership working has enabled collaborative approaches to meetings with MSPs and ministers and in the delivery of events. In March 2024, this also included supporting with the development of a series of four HIV sessions with the Equalities and Human Rights Committee and we welcome recommendations published in May 2024. One of these sessions saw individuals with lived experience providing the panel of MSPs with powerful testimonies of their experiences with HIV in Scotland, and primarily with stigma.

Supporting individuals in spaces like this has been one of the focuses of our Community Panel work. This work is focused on encouraging those with lived experience to shape our policy work and is currently in its pilot phase. 12 people living with HIV are currently part of the panel, taking part in a way which suits them (in hybrid meetings, as well as in individual conversations should individuals prefer). The second and later stages of the project will include extending the pilot to reach communities which are 'hard to reach'/easy to ignore, and whose voices as a result are not often heard in local and national policy. Some of this work is already underway and will continue to be developed over the coming year.

We have also seen great progress in some Fast Track Cities, and commitments across the NHS and local council to develop and implement local plans to reach targets and tackle stigma. We are continuing to support cities at a city level but also at a national level by bringing all Scotland's Fast Track Cities together to explore and develop common themes.

Throughout the past year, we have continued to build relationships with other Fast Track Cities across the UK. This has opened the potential for more collaborative working – exploring education-focused projects such as HIV Confident and its potential in Scotland - as well as exploring more collaboration with other nations who face similar challenges around issues like rurality, access to testing, resource provision, and stigma. Exciting plans are in place to further develop this work through a Celtic Nations Fast Track Cities Conference which Waverley Care is organising for September 2024.

World AIDS Day 2023 was bigger than ever, with number of events across Edinburgh, Glasgow, Highland, and Argyll & Bute aimed at raising awareness about HIV. In the lead-up to World AIDS Day and on the day itself, we held 12 information and advice stalls across main NHS Lothian hospitals and other locations, conducted 7 testing clinics/events and supported numerous events within local communities. We also saw significant engagement across social media, press and radio, with features on BBC Radio and The Scotsman, spotlighting stories of people living with HIV and increasing awareness of stigma that still affects them.

Other events such as the World AIDS Day debate in Parliament have continued to keep HIV on the political agenda, and we look forward to continuing to push for tangible, properly resourced, change over the coming year, to ensure that everyone across Scotland has equal access to support, care, and treatment – particularly in rural areas, and those unable to access services such as PrEP.

#### **Ending new transmission of HIV and Hepatitis C**

A key focus of our work continues to be ensuring that all communities at risk of HIV and hepatitis C have access to the information, resources and prevention tools they need. Over the last year we have continued to focus on raising awareness amongst key at risk groups about how to prevent new HIV and hepatitis C infections and how to access testing, PrEP and harm reduction services.

We are proud of the diverse and inclusive services we provide across the country to people who inject drugs, GBMSM, Scotland's minority ethnic communities and those living in our most remote and rural communities. This work includes offering harm reduction services to people who inject drugs, as well as raising awareness of U=U (Undetectable=Untransmittable) and PrEP. We have continued to ensure communities have access to free condoms, for example, through our online service across NHS Highland, our condom distribution efforts with African community venues and venues accessed by gay and bisexual men.

Over the last year, we have continued to work closely with minority ethnic communities across the country to tackle the significant health inequalities they face in sexual health and blood borne viruses. In June 2023, we launched two video resources to support sexual health clinicians to have culturally sensitive conversations about HIV testing and PrEP with people from minority ethnic communities. These films were co-produced with members of the community and with clinicians from NHS Greater Glasgow and Clyde.

## **WAVERLEY CARE**

### **TRUSTEES' REPORT (CONTINUED)**

#### ***FOR THE YEAR ENDED 31 MARCH 2024***

---

We have developed a new PrEP Education initiative that aims to increase awareness and access to PrEP for communities who could benefit from it. While PrEP is very effective at preventing HIV transmission, so far there has only been significant uptake in specific populations, mainly white, cisgender GBMSM. There are other populations (women, Trans and nonbinary people, minority ethnic communities, and GBMSM not currently engaged with services) who may be at disproportionate risk of HIV, but have not accessed PrEP in as high numbers due to a variety of barriers. Our first step in mitigating these barriers is through education. We have provided PrEP education sessions to local community groups, venues, and third sector partners who work with target populations. We are also working on community-specific resources as a way to deliver relevant, inclusive information to communities through trusted sources.

Our Chief Executive co-chaired the PrEP work-stream of the Scottish Government's Transmission Elimination Delivery Plan. A workshop on 'Developing PrEP care models for diverse needs in Scotland' was held in March 2023 and a comprehensive evidence summary report of the workshop was published in April 2023. A number of recommendations have been taken forward by the group to support the ePrEP pilot and improving access to PrEP to all who need it across Scotland.

We have continued to work with the most affected communities to improve awareness and access to BBV testing and treatment. For example, we provided tests to nearly 500 individuals in 47 testing venues across Scotland and our new website provides access and information to testing options across the whole of Scotland. We also developed a community involvement and peer influencing project that has trained and on boarded five new peer influencers to engage and raise awareness of HIV testing and prevention amongst minority ethnic communities.

With support from the Corra Foundation we continue to develop our work in prisons in the West of Scotland supporting people in prison to engage in BBV testing, treatment and be linked into care on their transition back into the community. This work is further developing through the co-production of sexual health resources for people in prison which we are supporting the NHS and prison service to take forward.

In order to prevent HIV transmission from mothers living with HIV to their babies, we have continued to provide free access to infant formula milk and sterilising equipment for all women and babies who need it. Over the last year, this service benefitted over 30 women across Grampian, Greater Glasgow and Clyde, Lanarkshire, Lothian and Highland.

#### **Engagement in care**

Waverley Care's focus is on supporting all people to live well with HIV or hepatitis C, to access treatment and live a good quality of life. This means we're there to help with the day-to-day challenges that get in the way of staying healthy, from managing a new diagnosis, to accessing treatment, supporting healthier lifestyle choices, engaging with support services and managing relationships with family and friends.

We know that to get to zero new HIV transmission by 2030 it is vital that we work to ensure all individuals living with HIV are attending and engaging in HIV care and treatment. There is also important work to do to find those not in care to ensure that they begin to access treatment and to enjoy the benefits that modern treatments offer. Our Health Improvement Teams have continued to address the barriers people living with HIV face in accessing services – these include stigma and self-stigma, other health issues or financial and transport issues.

These issues are particularly stark for people from some of our most marginalised communities such as migrants and asylum seekers and people who use drugs. We have continued to provide specific community informed services for Scotland's African community which enabled us to respond to the many additional challenges many members of the community face. These include issues with isolation, access to services, immigration and racism.

Our Lost to Follow Up (LTFU) service supports people in Greater Glasgow and Clyde who have not attended appointments related to their BBV care on multiple occasions, or have struggled to engage. This includes transient service users who face additional practical challenges, like residing in homeless accommodation where communication links can be difficult.

To improve health outcomes reduce transmission and reinfection of BBVs for these populations, clinical models need adjustments. LTFU provides targeted person centred interventions and works closely with NHS services, with referrals from the HIV Brownlee Centre, outreach hubs and Gartnavel hospital. Over the last year 46 individuals were engaged or re-engaged in care through this service.



# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### Living well and peer support

The recent [Positive Voices 2022 survey](#) of people living with HIV in the UK highlighted the poorer quality of life and mental health, as well as the range of unmet needs experienced by people living with HIV across the UK. As part of our commitment to addressing these significant inequalities, we have been a partner in the HIV Outcomes UK initiative which is managed by National AIDS Trust. The initiative has brought together a range of health, clinical and third sector experts to look at how we can address quality of life issues for people living with HIV. Our Chief Executive co-chaired an 'HIV and Mental Health' workshop in March 2024, which brought together a range of stakeholders to consider the mental health needs of people living with HIV, current mental health provision and how we can work to improve it.

A key focus of this workshop was the need to improve peer support provision for people living with HIV across Scotland. Peer support is a well evidenced, cornerstone of living well with HIV and we have continued to build our peer support services to ensure that people living with HIV have access to trained, quality support from a peer living with HIV who understands the challenges they face. We offer a range of individual, group and online peer support services and we have begun to offer peer support within HIV clinics, an initiative we want to build on in the years ahead.

We have also begun developing a new initiative HIV ALOUD which brings together a cohort of people living with HIV to enable them to speak confidently about their experience to a variety of audiences. Part of the project involves a 12-month collaboration with Edinburgh's Playhouse Theatre who will be assisting us with the development of a showcase of shared stories and experiences developed through workshops which we hope to share at the Edinburgh Festival in 2025.

Our residential centre, Milestone, has continued to operate as an intermediate care unit (MICU) and over the last year, we provided nearly 2,500 nights of care to 49 individuals with a range of complex health and social needs. The service has been hugely successful in alleviating pressure on NHS services by improving the health of users, facilitating their safe discharge to a more positive destination.

Although Milestone is a well evaluated and highly respected service, it has become very clear that it is no longer a strategic or operational fit with Waverley Care, a charity that primarily works with communities affected by HIV. The services primarily works with people with addiction and homelessness issues and we are no longer the best organisation to take the service forward longer term.

After much careful consideration, the charity's board and executive management decided that it was time to work towards ending our delivery of the MICU service. We are working with the City of Edinburgh Council and Edinburgh Alcohol and Drug Partnership (EADP) to secure a new provider for the MICU service by April 2025. We will continue to provide the service until then and will work to transfer the affected staff and the building to a new provider.

#### Financial review

Our deficit on activities for the year, is £798,561 (2023 - £206,917). Whilst higher than we would like, a deficit was expected for this financial year. This also includes a one-off cost of £236,280 for the impairment provision that has been put in place for Milestone House.

#### Fundraising

In 2022, the charity embarked on a new strategic plan (2022 – 2027) to increase unrestricted voluntary income (goal to triple) over the next five years to fund its ambitions. Traditionally the majority of voluntary income has come from community, events and trusts & foundations. Moving forward the charity recognised the need to develop other sources of sustainable income and diversify our income streams. While statutory funding is still essential to our service delivery, we need to boost our voluntary funds through fundraising to create greater flexibility in our charitable activities.

We have laid great foundations for success in both our commitment to investing in fundraising and recruiting an experienced team. However, in 2024 we are still in the early stages of donor acquisition. In October 2022, our Board of Trustees committed to investing £110,000 in fundraising in 2023/24 to allow us to boost funds post Covid and support our aim to reach a target of tripling our unrestricted income to £1.2 million by 2027.

## WAVERLEY CARE

### TRUSTEES' REPORT (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

---

Further to successful recruitment throughout 2023, we now have a robust fundraising team that manages income through a variety of different streams including; corporates, community, events, trusts and foundations, individual giving and major donors. Our team are also exploring our legacy giving for the future too.

The creation of a new strategy was a key priority as it forms the basis of all future fundraising plans, informing our financial budgets through to 2027. Our aim was to develop a fundraising strategy for Waverley Care which underpins the new organisational strategy of Get to Zero by 2030, setting a clear direction to build sustainable income and has been fully developed by our team. We engaged Gary Kernahan from THINK CS to support us in developing this dedicated fundraising strategy. Work started on the strategy in May 2023 and was launched with the with Fundraising team in September 2023.

It is important for us to be realistic in our fundraising targets for 24/25; allowing a newly formed fundraising team to settle in whilst building back the donor base we lost during Covid. We also need to acquire new donors in support of increasing our income. Nurturing new supporter relationships takes time. This work is essential if we are to meet our goal of tripling our income to £1.2 million in 2027. The target set for voluntary fundraising for 24/25 is ambitious at £500k (compared to £386k in 23/24). We would also be seeking further fundraising investment commitment from the Board towards the end of 2024.

Our fundraising team raised £322,278 during 2023-2024, most notably £164,732.04 from trusts and foundations and £90,890.76 from community and events. This included a full return to fundraising at the Edinburgh Fringe with our amazing charity partner, the Pleasance, who raised £62,333.28 for us at their Tartan Ribbon Comedy Benefit in aid of Waverley Care. We were also grateful to receive regular and one-off donations from 85 individual supporters of £27,529.

We were also delighted to organise our first Rainbow Ceilidh in February 2024 after a five-year hiatus. The event, hosted by pioneering footballer Zander Murray, sold out within two weeks and demonstrated the support within the community which we aim to build on in the years ahead.

Our statutory funding has remained secure and our principal funding sources are by way of grant and contract income from the City of Edinburgh Council, the Edinburgh Integrated Joint Board, NHS Forth Valley, NHS Grampian, NHS Greater Glasgow and Clyde, NHS Highland, NHS Lanarkshire, NHS Lothian, the Scottish Government and West Lothian Council.

In 2023-24, the charity also received voluntary income from a large number of charitable trusts and companies including:

Baillie Gifford, Gilead Sciences Ltd, The Alliance Health and Social Care, MAC AIDS Fund, Scottish Government SHBBV Fund, The Annie Lennox Foundation, The National Lottery (Community Fund and Young Start Fund), ViiV Healthcare, CORRA Foundation, Glasgow Community Fund, The Heritage Lottery, The Wellbeing For Longer Fund, The Highlands Mental Health and Wellbeing Fund, MSD Foundation, The Edinburgh Mental Health and Wellbeing Fund, The DWF Foundation, The B&Q Foundation, The Hospital Saturday Fund, John Kirkhope Young Endowment Fund, The Barrack Charitable Trust, The RKT Harris Charitable Trust, The James T Howat Charitable Trust, Gordon Fraser Charitable Trust, Saints and Sinners Club of Scotland, The Lady Marian Gibson Trust, The Meikle Foundation, The Netherdale Trust, Ward Family Charitable Trust, The Hugh Fraser Foundation, The W M Mann Foundation.

We were also fortunate to have fantastic support from a range of corporate partners including ABRDN, Baillie Gifford, Bank of Scotland, Blackrock Investment Management, Criterion, Diageo, Heineken, HSBC UK, Intercontinental Hotel Groups (IHG), Lloyds Banking Group, MAC AIDS Fund, Morgan Stanley, Natwest, RBS, Sainsbury's, Scottish Widows, TSB, Tesco, Wood Mackenzie

During the year, we also received additional funding to develop our work in a number of areas including:

- Scottish Government Sexual Health and Blood Borne Virus Programme funding to develop our Fast Track Cities programme and to develop a Digital Health Programme
- National Lottery Improving Lives funding to develop a Community Panel to involve people living with HIV in shaping policy, services and Scotland's Fast Track Cities work

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

We have continued to ensure that the charity has a clear and robust approach to financial planning, income generation and financial control through the development of a financial strategy that is monitored by the Board of Trustees and our Finance, Audit and Risk Committee.

Like many charities, Waverley Care is currently experiencing a number of financial challenges. These include:

- Long standing contracts with NHS boards where there has been no financial uplift for significant periods (sometimes over 10 years) and they do not adequately cover running costs
- Increased running costs due to wider inflationary pressures affecting all areas of the charity's operation including staff, utilities and supplier costs
- While we have invested in our fundraising team and have a strong fundraising ambition, significant income growth will take time while we grow our donor base and develop new activities and income streams.
- We are working harder to maintain existing donors at their current giving levels due to the ongoing impact of the cost of living crisis.

To address these challenges, the charity's executive team and board have undertaken a comprehensive strategic cost review. This review examined income and expenditure across all departments and functions, with a commitment to protect front line services, reduce the number of management roles and flatten the management structure:

- The charity has already undertaken a voluntary redundancy programme and accepted applications from four members of staff, including a member of Executive Team and this has saved £101,844 in 2024/25 and full year savings of £167,904.
- Further staff savings are being implemented and will be completed by the end of September 2024 saving £123,000 in 2024/25 and full year savings of £395,686.
- Identifying further savings during 2024/25 to reduce project delivery cost.
- Streamlining core business costs through procurement exercises and contract/ supplier review
- Strong expenditure controls over key areas of overspend such as sessional staffing in our residential unit
- Reviewing and introducing a new staffing model at our residential unit to reduce spend on sessional staff who cover gaps in the residential rota
- We have agreed with our union partners not to offer staff a pay rise in 2024-25. Instead, we have agreed a reduction in the working week from 37.5 to 35 hours. This change will be implemented in August 2024.

In addition, the key components of the charity's financial strategy include:

- Preparation of financial projections to support our objectives and activities
- Accurate costing of all projects and the ongoing review of actual results against budget
- 12-month cash flow which is monitored regularly by Azets and our Head of Corporate Services
- Ensuring where possible that project funding contributes to organisational overheads such as premises, management, HR and payroll expenses
- A reserves policy agreed by the Board which outlines our approach to accessing and managing reserves
- A well-defined fundraising strategy focused on maintaining and strengthening relationships with our existing funders and supporters as well as identifying new income streams
- Regular review by the board of the key risks affecting the ongoing viability of the charity, ensuring that we identify and manage the salient risks in a timely way

Over a number of years, our membership of the Lothian Pension Fund was an increasing source of concern due to the significant liability associated with membership and the increasing costs of remaining members of the scheme. Following negotiation with Lothian Pension Fund, we agreed a voluntary exit from the scheme with appropriate repayment terms that support the charity's long term financial sustainability. We exited on the 31st of March 2020 and all affected employees have been auto-enrolled in a defined contribution scheme open to all employees.

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### Investment Powers and Policy

The trustees, having regard to the liquidity requirements of the charity, have kept available funds in an investment portfolio which is managed by Brewin Dolphin, stockbrokers, on an advisory basis. The objective is one of a balanced portfolio subject to a medium degree of risk. There are no specific investment restrictions or limitations applied to the portfolio. At a time of uncertainty and volatility in the stock market there is no target return set, but the value of the portfolio is benchmarked against the WMA Private Investors Balanced TR Benchmark.

#### Taxation

The charity is recognised as such by the HM Revenue and Customs for taxation purposes. As a result, there is no liability to taxation on any of its income.

#### Reserves Policy and Going Concern

The trustees reviewed the charity's reserves policy in 2023/24 to ensure it meets our strategic and financial objectives going forward. The policy highlights that the primary purpose of holding reserves is to ensure that Waverley Care has the resources to support itself in the event of unforeseen circumstances.

Where reserves exceed the minimum level identified by the board of trustees, excess reserves provide management and trustees the ability to maximise opportunities to deliver the charity's objectives more comprehensively, more effectively or more quickly. It is essential the organisation maintains the ability to invest in the development of its operational and strategic properties to ensure that it can continue to meet the needs of all beneficiaries on an ongoing basis.

Our approach to reserves forms part of our wider financial risk management – assessing funding risks, cash flow forecasting and monitoring income and expenditure.

The charity remains a going concern, having secured the majority of its key funding for the financial year 2024-25. This includes contracts in place with the Glasgow Community Fund, NHS Greater Glasgow and Clyde, NHS Highland (subject to a retender for a contract from 1st January 2025), NHS Lanarkshire and NHS Lothian for the forthcoming year. Grant and contract funding is also in place from the Edinburgh Integrated Joint Board towards Milestone and our Health Improvement Team. We also have 3-year funding from the Scottish Government towards our Fast Track Cities and Digital Health Programmes.

The National Lottery Community Fund is funding our street work until end of 2024, while the Corra Foundation has awarded 5-year Drugs Mission funding to fund a prison project in the West of Scotland until 2027. Baillie Gifford have also awarded us 2-year funding towards the costs of a new PrEP project until end of March 2025. We have also secured funding from MAC of £100,000 towards our work in 2024/25.

#### Plans for future periods

The charity plans to continue the activities outlined above in the forthcoming year and to seek opportunities to further develop its strategic priorities.

The charity will continue to focus on its long-term financial sustainability through identifying and implementing cost saving measures. The charity will also continue to support its fundraising strategy to ensure that the charity sees significant growth in fundraised income in the years ahead.

The charity is in the third year of a 5-year strategy and a key focus for the year ahead will be continuing to implement this strategy and working with our whole staff team to support the delivery of our priorities, particularly as the 2030 goal gets closer.

In particular, the charity's plans over the forthcoming year include the following areas of activity:

#### Financial and income generation

- Continue to develop a financial strategy that reduces costs and supports a balanced budget and long-term financial sustainability. The charity will continue to work towards full recovery of all services, while exploring further opportunities to work more effectively and efficiently
- We will continue building an ambitious and effective income generation strategy enabling us to grow and diversify our income in a transformational way

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### Financial and income generation (continued)

- Continue to bid and secure contracts and ongoing support from our key statutory funding
- Building on our capacity to deliver services and operations digitally
- Implement our existing and new programmes effectively
- The charity has established a Fundraising committee, consisting of trustees and senior staff, to support and to provide oversight to the charity's fundraising strategy.

#### Progress our Milestone plans

- The charity will continue working with the City of Edinburgh Council - the key funder of the Milestone Intermediate Care Unit- to secure a new provider to take over the services at Milestone from 1st April 2025. Under these plans, existing staff will have the opportunity to transfer to the new provider which ensures continuity of service and their employment while also minimising the costs of winding up Milestone for Waverley Care.
- We will work with NHS Lothian Estates and with our legal advisors to manage the transfer of the building as appropriate.

#### Getting to Zero

- Ensuring our services are best placed to support Scotland's ambitions to get to zero new HIV transmission. This means seeking funds to develop services that focus on finding the undiagnosed, supporting opt out testing in hospital emergency departments, widening access to PrEP and engagement and re-engagement in care.
- Prioritising in our policy and campaigning work so we are able to effectively engage with politicians and policy makers to shape the Scottish Government's plans
- Building and developing the Fast Track Cities initiative in Scotland in order to support the delivery of local city and national HIV priorities

#### Health Inequalities

- We will continue to ensure that we are able to respond to the diverse needs of the communities most impacted by HIV and Hepatitis C including minority ethnic communities, people who inject drugs and gay and bisexual men.
- We will seek opportunities to grow and develop our work with minority ethnic communities in Scotland.

#### Website and rebrand

- We will be building on the positive reception to our new brand and website and will work hard to promote the brand so that we grow our reach and support base.
- We will seek further funding to build and develop our range of digital services

#### Structure, Governance and Management

##### Governing Document

Waverley Care's Board of Trustees reviewed its organisational structure during the financial year and made the decision to move towards becoming a Scottish Charitable Incorporated Organisation (SCIO) and our application was confirmed by OSCR in April 2024.

A board of trustees, which must have a minimum of 5 members and a maximum of 15 members, governs the charity. As part of its application to become a SCIO, the board, with legal support, developed and agreed a new constitution which was submitted to OSCR as part of its application to become a SCIO.

At a board development day in April 2023, the board agreed to review its board and subcommittee structure to ensure strong governance of all key areas of risk for the charity and in particular around financial planning and performance. A Finance, Audit and Risk Committee has been established as a constituted subcommittee reporting into the board. It met for the first time in February 2024 and the plan is to meet quarterly.

##### Appointment of Trustees

Trustees are appointed at an AGM and can hold office for up to four years which is renewable for a further four years. Trustees are recruited to a skills-based specification to ensure that the board has a good balance of the skills and experience relevant to the work of the organisation.

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

A list of Trustees is on Legal and Administrative information page. Chris Creegan resigned in December 2023 and David Leitch in May 2024. Sam Abdulla was appointed as Vice Chair in December 2023. We undertook a recruitment drive for new Trustees in early 2024 and we were very fortunate to receive a lot of interest. We are delighted that Faye Watson, Lisa Lamont, Paul Robertson and Peter Tipler joined our board at our June 2024 meeting.

#### **Trustee Induction and Training**

New trustees receive an induction to brief them on their legal and financial responsibilities under charity law; the OSCR guidance on charity trustees; the content of the charity's constitution; the board decision-making processes; the organisation's strategic objectives and the recent financial performance of the charity. During the induction period, new trustees meet key employees and trustees and visit some of the organisation's services.

#### **Organisation**

The board of trustees, which can have up to 15 members, administers the charity. The board normally meets on a quarterly basis.

A Chief Executive is appointed by the charity's trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the charity's trustees, for operational matters including finance, employment and operational delivery.

An experienced senior management team is in place to manage the organisation's diverse range of services and activities. The team comprises the Chief Executive, Head of Corporate Services, National Operations Manager, National Fundraising Manager Senior Communications Manager and Senior Residential Services Manager.

In order to reduce costs and to respond to changing operational requirements, we reduced our Senior Management team by one combining two Senior Health Improvement Manager roles into one National Operations Manager position.

Our Head of Corporate Services role takes a lead role in managing finance, fundraising and our people function and supports the Chief Executive on the overall running of the organisation. We have continued to benefit from a productive relationship with our accountants Azets who prepare and coproduce quarterly management accounts which provide the board and executive team with timely, high quality financial information. Alongside this, we have been working with senior operational managers to delegate day to day budget management to them so that it links closely with operational activities and priorities.

#### **Related parties and co-operation with other organisations**

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with a third party organisation that is providing services on the charity's behalf must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

#### **Pay policy for senior staff**

The trustees consider the board of trustees and the senior management team as comprising the key management personnel in charge of directing and controlling, running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in note 10 to the accounts.

Cost of living awards are approved by the full board of trustees, following consideration and recommendation by the Finance and Fundraising Subgroup. These are negotiated and agreed with our trade union partners as per our union recognition agreement.

# WAVERLEY CARE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### Risk management

The trustees have a risk management strategy in place which is designed to:

- record the significant risks the charity faces
- allocate responsibility for their mitigation along with associated management actions and timescales
- record management processes that already mitigate the risk

The organisation has developed a risk management matrix which covers all key areas of activity - operational, governance, financial, environmental/external and compliance/regulation. It is recognised that in pursuit of our normal activities we may choose to accept some risks and it is the responsibility of management to identify, report and control these risks. The senior management team looks at this regularly and the risk assessment is reviewed on an annual basis by the board of trustees.

This work has identified that the major risks for the charity are our ongoing financial sustainability particularly in light of the cost-of-living crisis and standstill/reducing public sector income. As well as the above measures, to monitor our financial sustainability, we use a funding risk map to identify when project funding ends or to highlight where there are funding shortfalls. We also implement a fundraising strategy to maximise voluntary income going forward.

Attention has also been focused on non-financial risks such as compliance with relevant policies and health and safety regulation. These risks are monitored through regular review of practice policies by our senior management team; audit and update of employment policies by our legal advisors and through our health and safety provider.

#### Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures as disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **WAVERLEY CARE**

### **TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2024***

---

#### **Disclosure of information to auditors**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

By order of the Waverley Care Board of Trustees



**MS Fiona Macfarlane**

**Chair**

03 October 2024



# WAVERLEY CARE

## INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF WAVERLEY CARE

---

### Opinion

We have audited the financial statements of Waverley Care (the 'charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its income and expenditure for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charity has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns.

# WAVERLEY CARE

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF WAVERLEY CARE

---

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected, and alleged fraud
- reviewing minutes of meetings of those charged with governance
- assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the charity through enquiry and inspection
- reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations
- performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness evaluating the business rational of significant transactions outside the normal course of business, and reviewing accounting estimates for indicators of potential bias.

# WAVERLEY CARE

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF WAVERLEY CARE

---

### **Auditor's responsibilities for the audit of the financial statements (continued)**

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the FRC's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for>.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Use of our report**

This report is made solely to the charity's Trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Our audit work has been undertaken so that we might state to the members and the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity, its members as a body and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

CT

Chiene + Tait LLP (trading as CT)  
Chartered Accountants and Statutory Auditor  
61 Dublin Street  
Edinburgh, EH3 6NL

Chiene + Tait LLP (trading as CT) is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

05 October 2024

# WAVERLEY CARE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

### Current financial year

		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
<b><u>Income and endowments from:</u></b>						
Income from donations and legacies	3	251,922	-	73,193	325,115	213,068
Income from charitable activities	4	1,991,711	-	275,864	2,267,575	2,414,696
Income from investments	5	11,761	-	9,574	21,335	23,623
Generating funds	6	38,498	-	-	38,498	40,063
<b>Total income</b>		<b>2,293,892</b>	<b>-</b>	<b>358,631</b>	<b>2,652,523</b>	<b>2,691,450</b>
<b><u>Expenditure on:</u></b>						
Expenditure on raising funds	7	212,004	-	-	212,004	109,911
Expenditure on charitable activities	8	2,716,479	224,667	358,534	3,299,680	2,713,094
<b>Total expenditure</b>		<b>2,928,483</b>	<b>224,667</b>	<b>358,534</b>	<b>3,511,684</b>	<b>2,823,005</b>
Net gains/(losses) on investments	11	33,330	-	27,270	60,600	(75,362)
<b>Net (expenditure)/income before transfers</b>		<b>(601,261)</b>	<b>(224,667)</b>	<b>27,367</b>	<b>(798,561)</b>	<b>(206,917)</b>
Gross transfers between funds		1,032,700	(1,032,700)	-	-	-
<b>Net movement in funds</b>		<b>431,439</b>	<b>(1,257,367)</b>	<b>27,367</b>	<b>(798,561)</b>	<b>(206,917)</b>
Fund balances at 1 April 2023		(135,447)	265,678	651,034	781,265	988,182
<b>Fund balances at 31 March 2024</b>		<b>295,992</b>	<b>(991,689)</b>	<b>678,401</b>	<b>(17,296)</b>	<b>781,265</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

## WAVERLEY CARE

### STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

#### Prior financial year

		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
<b><u>Income and endowments from:</u></b>					
Income from donations and legacies	3	213,068	-	-	213,068
Income from charitable activities	4	2,331,427	-	83,269	2,414,696
Income from investments	5	13,015	-	10,608	23,623
Other income	6	40,063	-	-	40,063
<b>Total income</b>		<b>2,597,573</b>	<b>-</b>	<b>93,877</b>	<b>2,691,450</b>
<b><u>Expenditure on:</u></b>					
Expenditure on raising funds	7	109,911	-	-	109,911
Expenditure on charitable activities	8	2,587,693	35,952	89,449	2,713,094
<b>Total expenditure</b>		<b>2,697,604</b>	<b>35,952</b>	<b>89,449</b>	<b>2,823,005</b>
Net gains/(losses) on investments	11	(41,219)	-	(34,143)	(75,362)
<b>Net income/(expenditure) before transfers</b>		<b>(141,250)</b>	<b>(35,952)</b>	<b>(29,715)</b>	<b>(206,917)</b>
Gross transfers between funds		(110,000)	110,000	-	-
<b>Net movement in funds</b>		<b>(251,250)</b>	<b>74,048</b>	<b>(29,715)</b>	<b>(206,917)</b>
Fund balances at 1 April 2022		115,803	191,630	680,749	988,182
<b>Fund balances at 31 March 2023</b>		<b>(135,447)</b>	<b>265,678</b>	<b>651,034</b>	<b>781,265</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**WAVERLEY CARE****BALANCE SHEET****AS AT 31 MARCH 2024**

	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	12		79,821		378,477
Investments	13		818,042		821,280
			<u>897,863</u>		<u>1,199,757</u>
<b>Current assets</b>					
Debtors	14	35,299		264,363	
Cash at bank and in hand		262,585		617,192	
		<u>297,884</u>		<u>881,555</u>	
<b>Creditors: amounts falling due within one year</b>	15	(255,343)		(291,722)	
Net current assets			<u>42,541</u>		<u>589,833</u>
<b>Total assets less current liabilities</b>			940,404		1,789,590
<b>Creditors: amounts falling due after more than one year</b>	16		(957,700)		(1,008,325)
<b>Net (liabilities)/assets</b>			<u>(17,296)</u>		<u>781,265</u>
<b>Income funds</b>					
Restricted funds	17		678,401		651,034
<u>Unrestricted funds</u>					
Designated funds	19	(991,689)		265,678	
General unrestricted funds		295,992		947,878	
Pension reserve		-		(1,083,325)	
			<u>(695,697)</u>		<u>130,231</u>
			<u>(17,296)</u>		<u>781,265</u>

The financial statements were approved by the Trustees on 03 October 2024



**Ms Fiona MacFarlane (Chair)  
Trustee**

**WAVERLEY CARE****STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024		2023	
		£	£	£	£
<b>Cash flows from operating activities</b>					
Cash (absorbed by)/generated from operations	25		(435,811)		65,287
<b>Investing activities</b>					
Purchase of tangible fixed assets		(3,969)		(89,237)	
Purchase of investments		(256,704)		(168,421)	
Proceeds on disposal of investments		326,527		147,727	
Investment income received		21,335		23,623	
<b>Net cash generated from/(used in) investing activities</b>			87,189		(86,308)
<b>Net cash used in financing activities</b>			-		-
<b>Net decrease in cash and cash equivalents</b>			(348,622)		(21,021)
Cash and cash equivalents at beginning of year			625,095		646,116
<b>Cash and cash equivalents at end of year</b>			276,473		625,095
<b>Relating to:</b>					
Cash at bank and in hand			262,585		617,192
Short term deposits included in current asset investments			13,888		7,903
			276,473		625,095

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies

##### Charity information

On 12 April 2024, the Office of the Scottish Charity Regulator allowed Waverley Care to convert from a company limited by guarantee to a SCIO. The charity retained its charity number and the company was closed at Companies House with all assets and liabilities being transferred to the SCIO. The financial statements have been prepared using the merger accounting method and the comparative figures represent those from the former charitable company.

The charity is now incorporated as a SCIO and is governed by its constitution.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(second edition – October 2019)", the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity is a Public Benefit Entity and defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The charity depends on grant and contract funding from outside sources and fundraising to finance its activities. At the date of approving the financial statements in assessing the going concern position of the charity, the Board has fully considered the security of future income and net asset position in the Balance Sheet at the year end.

The charity has secured all its key grant funding for the current year to March 2025 and a significant portion of funding to March 2026 and for some projects to March 2027. On this basis and with cash flow projections, the charitable company is satisfied that it is able to meet its ongoing liabilities as they fall due. As a consequence, the Board has prepared the financial statements on the going concern basis.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.



# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 1 Accounting policies

(Continued)

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. Revenue grants are recognised in the year to which they relate when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably. Any income which relates to a period out with the one under review is treated as deferred.

Fundraising and donations income are normally credited in the year in which it is receivable, except in the case of events where net income is recognised when the results are finally ascertained.

Income from investments is credited to income in the year in which it is receivable.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Financial Activities.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

- costs of raising funds which comprises all costs associated with generating income from all sources other than from undertaking charitable activities;
- expenditure on charitable activities which comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries and their associated support costs.

Where possible, expenditure has been charged direct to costs of generating income or charitable expenditure. Where this is not possible the expenditure has been allocated on the basis of time spent by staff on each activity.

##### Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include governance costs which support the activities of the charity. These costs have been allocated between the activities under expenditure on charitable activities on a basis of time spent.

##### VAT

The charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. The minimum amount for the capitalisation of a fixed asset is £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Milestone House	over the life of the lease
Furniture & equipment	5 years
Computer equipment	4 and 10 years

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 1 Accounting policies (Continued)

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 1 Accounting policies (Continued)

##### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees have identified the following significant estimates or judgements that may have a material impact on the financial statements:

- impairment of tangible fixed assets;
- useful lives of fixed assets; and
- the discount rate on the loan payable to the pension scheme.

#### 3 Income from donations and legacies

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £
Donations/covenants	-	-	-	74,620
Events	90,891	-	90,891	58,679
Grants	156,031	73,193	229,224	79,569
Legacies	5,000	-	5,000	200
	<u>251,922</u>	<u>73,193</u>	<u>325,115</u>	<u>213,068</u>

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 4 Income from charitable activities

	2024 £	2023 £
Performance related grants	2,251,295	2,411,957
Step-down care and other income	16,280	2,739
	<u>2,267,575</u>	<u>2,414,696</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	1,991,711	2,331,427
Restricted funds	275,864	83,269
	<u>2,267,575</u>	<u>2,414,696</u>

### 5 Income from investments

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Interest received	60	-	60	207	-	207
Investment income	11,701	9,574	21,275	12,808	10,608	23,416
	<u>11,761</u>	<u>9,574</u>	<u>21,335</u>	<u>13,015</u>	<u>10,608</u>	<u>23,623</u>

### 6 Generating funds

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Rental income	38,498	40,063
	<u>38,498</u>	<u>40,063</u>

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 7 Expenditure on raising funds

	<b>Unrestricted funds general 2024 £</b>	<b>Unrestricted funds general 2023 £</b>
<u>Fundraising costs</u>		
Administration	33,807	32,209
Staff costs	172,281	71,782
Investment management	5,916	5,920
	<u>212,004</u>	<u>109,911</u>

### 8 Expenditure on charitable activities

	<b>Residential 2024 £</b>	<b>Community Services 2024 £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Staff costs	973,836	1,220,264	2,194,100	1,939,516
Depreciation and impairment	290,468	12,157	302,625	65,141
Property costs	146,245	77,193	223,438	190,490
Activities	127,832	32,992	160,824	126,314
<u>Support costs:</u>				
Administration	154,657	218,256	372,913	348,653
Pension finance costs	12,187	12,188	24,375	25,490
	<u>1,705,225</u>	<u>1,573,050</u>	<u>3,278,275</u>	<u>2,695,604</u>
Share of governance costs (see note 9)	4,281	17,124	21,405	17,490
	<u>1,709,506</u>	<u>1,590,174</u>	<u>3,299,680</u>	<u>2,713,094</u>
<b>Analysis by fund</b>				
Unrestricted funds - general	1,475,550	1,240,929	2,716,479	2,587,693
Unrestricted funds - designated	188,814	35,853	224,667	35,952
Restricted funds	45,142	313,392	358,534	89,449
	<u>1,709,506</u>	<u>1,590,174</u>	<u>3,299,680</u>	<u>2,713,094</u>

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 9 Analysis of Governance costs

	<b>2024</b>	2023
	£	£
Audit fees	10,845	7,890
Accountancy	10,560	9,600
	<u>21,405</u>	<u>17,490</u>
Analysed between Charitable activities	<u>21,405</u>	<u>17,490</u>

### 10 Employees

The average monthly number of employees during the year was:

	<b>2024</b>	<b>2023</b>
	Number	Number
Fundraising	5	3
Administration	10	12
Charitable activities	57	64
Total	<u>72</u>	<u>79</u>

#### Employment costs

	<b>2024</b>	<b>2023</b>
	£	£
Wages and salaries	1,921,717	1,630,126
Social security costs	193,010	158,810
Pension costs - defined contribution	111,078	99,103
Redundancy costs	40,441	20,569
Sessional staff	100,135	102,690
	<u>2,366,381</u>	<u>2,011,298</u>

The Trustees received no remuneration or other benefits in the current or prior year and received no expenses.

The key management personnel of the charity comprise the trustees, the chief executive and the senior management team. The total employee benefits of the key management personnel of the charity, including employers' NIC and pension, were £191,363 (2023 - £242,610).

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 10 Employees

(Continued)

During the year, the number of employees whose total remunerations exceeded £60,000 was as follows:

	2024 Number	2023 Number
60,000 - 70,000	1	1

#### 11 Net gains/(losses) on investments

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total Unrestricted funds general 2024 £	Restricted funds 2023 £	Total 2023 £
Revaluation of investments	35,967	29,427	65,394	(37,299)	(30,895)
Gain/(loss) on sale of investments	(2,637)	(2,157)	(4,794)	(3,920)	(3,248)
	<u>33,330</u>	<u>27,270</u>	<u>60,600</u>	<u>(41,219)</u>	<u>(34,143)</u>

#### 12 Tangible fixed assets

	Milestone House £	Furniture & equipment £	Computer equipment £	Total £
<b>Cost</b>				
At 1 April 2023	2,279,544	26,285	74,537	2,380,366
Additions	3,470	499	-	3,969
At 31 March 2024	<u>2,283,014</u>	<u>26,784</u>	<u>74,537</u>	<u>2,384,335</u>
<b>Depreciation and impairment</b>				
At 1 April 2023	1,942,069	25,090	34,730	2,001,889
Depreciation charged in the year	52,385	414	13,646	66,445
Impairment losses	236,180	-	-	236,180
At 31 March 2024	<u>2,230,634</u>	<u>25,504</u>	<u>48,376</u>	<u>2,304,514</u>
<b>Carrying amount</b>				
At 31 March 2024	<u>52,380</u>	<u>1,280</u>	<u>26,161</u>	<u>79,821</u>
At 31 March 2023	<u>337,475</u>	<u>1,195</u>	<u>39,807</u>	<u>378,477</u>

The ground on which Milestone House is built is leased from Lothian Health Board under a 25 year lease which commenced in March 1990. This was extended in 2014 for a further 16 years. As a result, the property is not a realisable asset. The net book value of Milestone House includes £7,373 relating to furniture and equipment. All the assets are used for direct charitable purposes.

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 12 Tangible fixed assets

(Continued)

Due to the decision to transfer the service delivery at Milestone House by March 2025, the Trustees have carried out an impairment review of Milestone House and impaired the value of the property by £236,180 to carrying value of £52,380.

### 13 Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 1 April 2023	821,280
Additions	256,704
Valuation changes	65,394
Increase in cash held	5,985
Disposals	(331,321)
At 31 March 2024	818,042
<b>Carrying amount</b>	
At 31 March 2024	818,042
At 31 March 2023	821,280
<b>Cost</b>	735,283

Included in investments in 2024 is £13,888 (2023 - £7,903) held as cash.

The investments above comprise the total value of financial instruments included in the financial statements that are measured at fair value.

### 14 Debtors

	2024 £	2023 £
<b>Amounts falling due within one year:</b>		
Trade debtors	4,679	233,875
Other debtors	1,432	6,983
Prepayments and accrued income	29,188	23,505
	35,299	264,363



**WAVERLEY CARE****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024****15 Creditors: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	£	£
Pension creditor	75,000	75,000
Other taxation and social security	49,916	37,058
Trade creditors	18,992	37,712
Other creditors	19,044	12,859
Accruals	92,391	56,778
Deferred income (see below)	-	72,315
	<u>255,343</u>	<u>291,722</u>

	<b>2024</b>	<b>2023</b>
	£	£
<b>Deferred income</b>		
Balance as at 1 April 2023	72,315	10,000
Amounts released to income	(72,315)	(10,000)
Amounts deferred in the year		72,315
<b>Balance as at 31 March 2024</b>	<u>-</u>	<u>72,315</u>

**16 Creditors: amounts falling due after more than one year**

	<b>2024</b>	<b>2023</b>
	£	£
Pension creditor	<u>957,700</u>	<u>1,008,325</u>

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds					Balance at 31 March 2024
	Balance at 1 April 2023	Income	Expenditure	Transfers	Revaluations, gains and losses	
	£	£	£	£	£	£
Arts project	10,194	-	-	-	-	10,194
Craw Milestone Fund	429,481	9,574	(37,124)	-	27,270	429,201
Lottery Street Support Project	68,782	49,197	(49,197)	-	-	68,782
Milestone House Upgrade	142,577	8,018	(8,018)	-	-	142,577
Ethnic Minority Health	-	67,500	(50,000)	-	-	17,500
Living Well	-	20,000	(20,000)	-	-	-
PrEP Education	-	22,917	(22,917)	-	-	-
Prison Link Project	-	40,729	(40,729)	-	-	-
Community Heritage Project	-	9,180	(9,180)	-	-	-
MSD	-	5,144	(2,572)	-	-	2,572
Fast Track Cities	-	34,680	(34,680)	-	-	-
Digital Health Project	-	38,946	(38,496)	-	-	450
Community Advisory Network	-	28,750	(21,625)	-	-	7,125
PWID Peer Support	-	23,996	(23,996)	-	-	-
	651,034	358,631	(358,534)	-	27,270	678,401
	651,034	358,631	(358,534)	-	27,270	678,401

	Movement in funds					Balance at 31 March 2021
	Balance at 1 April 2022	Income	Expenditure	Transfers	Revaluations, gains and losses	
	£	£	£	£	£	£
Arts project	10,194	-	-	-	-	10,194
Craw Milestone Fund	453,016	10,608	-	-	(34,143)	429,481
Lottery Street Support Project	68,782	52,269	(52,269)	-	-	68,782
Peoples Postcode Lottery	-	31,000	31,000	-	-	-
Milestone House Upgrade	148,757	-	(6,180)	-	-	142,577
	680,749	93,877	(89,449)	-	(34,143)	651,034
	680,749	93,877	(89,449)	-	(34,143)	651,034

## WAVERLEY CARE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

#### 17 Restricted funds

(Continued)

Restricted fund transfers include transfers to unrestricted funds as restrictions fully met.

**Arts project** – The fund exists to provide support for art-based activities within our residential and community projects in Edinburgh.

**Craw Milestone Fund** – The charity received a legacy from James Somerville Craw towards the running of Milestone House.

**Lottery Street Support Project** – This fund exists to offer/provide access to harm reduction education, HIV testing and support to people who inject drugs in Glasgow.

**People's Postcode Lottery** – This fund exists to support our work addressing HIV amongst people who inject drugs in Glasgow.

**Milestone House Upgrade** - The charity received a grant towards the cost of upgrades to heating systems at Milestone House.

**Ethnic Minority Health** - This funding provides a BBV health and wellbeing service that responds to the needs of ethnic minority communities living, working and studying in Lanarkshire including settled/established communities (including but not limited to African communities, Asian communities, and Eastern European communities) and emerging migrant populations (including international recruits and their families, international students and their families, asylum seekers and refugees, and other emerging ethnic minority groups/populations).

**Living Well** - This service focuses on improving the mental health and well-being of people living with HIV and primarily supports the work we do to recruit, train and support people with lived experience to deliver peer support to others in a similar situation.

**PrEP Education** - This funding is to raise awareness of and improve access to PrEP among target communities who are at high risk of HIV but aren't currently accessing PrEP, including gay and bisexual men who are not currently accessing sexual health services, trans and non-binary people, people from African communities and women, helping Scotland to be one of the first countries in the world to get to zero new HIV transmissions by 2030.

**Prison Link Project** - This project is a service to link prisoners who are living with a blood borne virus (hepatitis C and/or HIV) into a body of support as they approach liberation, at the point of liberation, and after liberation, to make sure they remain engaged in treatment and care for their blood borne virus (BBV) and are linked in to support around problematic drug misuse, reducing the risk of drug related deaths in the high risk period after liberation.

**Community Heritage Project and MSD** - These funds support our work with Scotland minority ethnic communities through the production of health information and resources that improve access to testing, prevention and treatment.

**Fast Track Cities** - This is a global movement to eliminate new HIV transmissions, reach the 95-95-95 UNAIDS targets, and reduce HIV stigma by 2030. Waverley Care is a lead partner responsible for rolling the project out in five cities: Aberdeen, Edinburgh, Dundee, Glasgow and Perth. We are now at an exciting point as we start to involve the community in developing action plans. This involvement is part of a multidisciplinary and multiagency approach to accelerating the delivery of high-impact HIV prevention and treatment at the country, regional and city levels. We seek funding towards delivery costs to meaningfully engage people living with HIV in the project.

**Digital Health Project** - Waverley Care is developing an online hub to improve access to SHBBV advice and support for people living with or at risk of HIV/hepatitis in Scotland. The project will reach people in this group with a strong focus on under-served, vulnerable and hard-to-reach populations, tailoring content in a way suitable to their needs. The hub will provide an all Scotland approach to SHBBV information and advice, nationalising the reach of our prevention/support services as well as providing interactive services, co-produced resources, online referrals and a national services directory.

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 17 Restricted funds

(Continued)

**Community Advisory Network** - This project aims to establish a national community action network; to support people to shape and influence policy work at Waverley Care; to represent people affected by HIV and Blood Borne Viruses (BBV) in the wider work we do as a charity.

**PWID Peer Support** - This funding enables the charity to train and support people with lived experience of addiction and a blood borne virus to support other people going through a similar situation. The service focuses on improving health and well-being and improving engagement in health and social care services.

### 18 General funds

These are unrestricted funds which are material to the charity's activities made up as follows:

	Movement in funds					
	Balance at 1 April 2023	Income	Expenditure	Transfers	Revaluations, gains and losses	Balance at 31 March 2024
	£	£	£	£	£	£
General unrestricted fund	947,878	2,293,892	(2,928,483)	(50,625)	33,330	295,992
Pension reserve	(1,083,325)	-	-	1,083,325	-	-
	<u>(135,447)</u>	<u>2,293,892</u>	<u>(2,928,483)</u>	<u>1,032,700</u>	<u>33,330</u>	<u>295,992</u>

	Movement in funds					
	Balance at 1 April 2022	Income	Expenditure	Transfers	Revaluations, gains and losses	Balance at 31 March 2021
	£	£	£	£	£	£
General unrestricted fund	1,248,639	2,597,573	(2,697,604)	(159,511)	(41,219)	947,878
Pension reserve	(1,132,836)	-	-	49,511	-	(1,083,325)
	<u>115,803</u>	<u>2,597,573</u>	<u>(2,697,604)</u>	<u>110,000</u>	<u>(41,219)</u>	<u>(135,447)</u>

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2022	Expenditure	Transfers	Balance at 1 April 2023	Expenditure	Transfers	Balance at 31 March 2024
	£	£	£	£	£	£	£
Milestone House refurbishment	191,630	(35,952)	-	155,678	(155,678)	-	-
Fundraising strategy	-	-	110,000	110,000	(68,989)	-	41,011
Pension reserve	-	-	-	-	-	(1,032,700)	(1,032,700)
	<u>191,630</u>	<u>(35,952)</u>	<u>110,000</u>	<u>265,678</u>	<u>(224,667)</u>	<u>(1,032,700)</u>	<u>(991,689)</u>

The Milestone House refurbishment fund comprises financial support from NHS Lothian and the City of Edinburgh Council to refurbish the Milestone residential unit in 2014. This support enabled the development of high quality residential services for people with blood borne viruses and the establishment of a separate unit for people with alcohol related brain damage which is delivered by another charity in partnership with NHS Lothian.

The Fundraising strategy was established to enable the charity to invest in its new fundraising strategy which launched in financial year 2023/24.

The Pension reserve represents the discount value of the Lothian Pension Fund liability. The Trustees have opted to designate this fund to provide a clearer picture of the general unrestricted funds in the financial statements

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 20 Analysis of net assets between funds

	Unrestricted funds 2024 £	Designated funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fund balances at 31 March 2024 are represented by:				
Tangible assets	73,641	-	6,180	79,821
Investments	449,923	-	368,119	818,042
Current assets/(liabilities)	(227,572)	(33,989)	304,102	42,541
Long term liabilities	-	(957,700)	-	(957,700)
	<u>295,992</u>	<u>(991,689)</u>	<u>678,401</u>	<u>(17,296)</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Fund balances at 31 March 2023 are represented by:				
Tangible assets	179,495	155,678	43,304	378,477
Investments	449,206	-	372,074	821,280
Current assets/(liabilities)	244,177	110,000	235,656	589,833
Long term liabilities	(1,008,325)	-	-	(1,008,325)
	<u>(135,447)</u>	<u>265,678</u>	<u>651,034</u>	<u>781,265</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>

#### 21 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	13,395	70,860
Between two and five years	-	23,813
	<u>13,395</u>	<u>94,673</u>
	<u>£</u>	<u>£</u>

The amount of operating lease payments included as an expense in the year was £68,680 (2023 - £68,680).

# WAVERLEY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 22 Pension schemes

The charity participates in a defined contribution pension scheme and previously participated in a defined benefit pension scheme

#### Defined benefit scheme – Lothian Pension Fund

The defined benefit scheme with Lothian Pension Fund provided benefits based on final pensionable pay. This scheme was closed to new members from 1 July 2016 and in March 2020 the charity voluntarily exited from this scheme, triggering a cessation valuation of £1,500,000. A funding payment plan has been agreed with Lothian Pension Fund. The sum has been included in the financial statements as a discounted sum as it has 0% interest attached to it.

#### Defined contribution scheme – Pension Trust

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The charge to profit or loss in respect of the scheme was £111,078 (2023 - £99,103). Contributions totalling £17,210 (2023 - £11,588) were payable to the fund at the balance sheet date.

### 23 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

### 24 Contingent liability

Under the terms of the multi-year repayment plan that was agreed with Lothian Pension Fund the full liability on crystallisation may not necessarily be repaid in full. A total of £721,000 will only be due if the charity has a significant improvement in its financial position. No adjustment for this potential liability has been included in these accounts. The Lothian Pension Fund retains the right to alter the repayment plan agreement should the financial position of the charity materially improve.

25 Cash generated from operations	2024 £	2023 £
Deficit for the year	(798,561)	(206,917)
Adjustments for:		
Investment income recognised in statement of financial activities	(21,335)	(23,623)
Loss on disposal of investments	4,794	7,168
Fair value gains and losses on investments	(65,394)	68,194
Depreciation and impairment of tangible fixed assets	302,625	65,141
Movements in working capital:		
Decrease in debtors	229,064	105,316
(Decrease)/increase in creditors	(87,004)	50,008
<b>Cash (absorbed by)/generated from operations</b>	<b>(435,811)</b>	<b>65,287</b>

**WAVERLEY CARE****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024****26 Analysis of changes in net funds**

	At 1 April 2023	Cash flowsAt 31 March 2024	
	£	£	£
Cash at bank and in hand	617,192	(354,607)	262,585
Cash equivalents	7,903	5,985	13,888
	<u>625,095</u>	<u>(348,622)</u>	<u>276,473</u>